

CHECK YOUR YARDS BEFORE YOU LEAVE FOR THE HOLIDAYS

Commercial construction sites are generally well protected, but do a final check before you head off for the break. Residential settings are a bit different – the natural curiosity of kids' means these sites can be a magnet for them and no-one wants to hear that a child or another person has been injured on their site because they failed to adequately secure it." Under the Health and Safety at Work Act 2015 there is a responsibility to care for others on your site, even if they are not workers.

"It is not just about complying with the law, but also making sure that no one's holiday ends in a trip to the hospital". Things to consider when making sure your site is secured and the public are protected include:

- Is the worksite fenced off from the public?
- Are the public protected from falling material?
- Is clear signage present to warn people of danger?
- Is the boundary secure?
- Have steps been taken to prevent any unauthorised access, eg are all ladders removed or their rungs boarded so they can't be used?
- Are excavations and openings securely covered or fenced off?
- Is all plant immobilised to prevent unauthorised use?
- Are bricks and materials safely stacked?
- Are all flammable or dangerous substances locked away in secure storage places



WHAT IS MISSING HERE?

There are nine + things that need to be checked for a dangerous goods store or location. This is the NZ classic DG store.

1. The store must be secure and lockable.
2. The store must have a ventilation pipe.
3. The store must have proper signs.
4. The store must have fire equipment.
5. The store must have proper shelves.
6. The store must have segregation.
7. The store must have labels each item.
8. The store must provide mop up spill kit.
9. The store must provide for decanting.
10. Steel container of water for used rags.
11. Approved Handler for large volumes.
12. Location Certificate for large volumes.
13. Safety Data sheets register required.

Summit Manager Name _____

Telephone/Fax _____

All information in this newsletter is to the best of our knowledge true and accurate. No liability is assumed by the author, or publisher, for any losses suffered by any person relying directly or indirectly upon this newsletter. Please call Head Office for advice. **Col 1:** He is before all things, & in him all things hold together. He is the head of the church. He is the beginning, the firstborn from the dead, that in everything he might be preeminent.

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PERFORMANCE AUDITS ARE NOT TO BE A PUNISHMENT, THEY SHOULD BE A PRODUCTIVE AND POSITIVE PROCESS. ONLY TRAINEE AUDITORS FOCUS ON PROBLEMS AND OMISSIONS

Our methodology of audit is to ensure that the client is given every opportunity to be involved in the analysis and to help the client gain advantages and positive outcomes from the annual audits. We only engage in gap identification when we try to help a new client ascertain what things are missing.

We strongly discourage the Consultant trying to get a top score for every item as this is simply a manufactured result and does not impress us at all. In some cases we ask for an amendment or contact the client direct to get more accurate information. In our opinion it is much more productive to get 90% than 98% as the latter is likely to be a contrived result.

Although it is not commonly known, we offer 20 types of audits. All of them are designed to help the client get compliance benefits rather than to highlight the obvious failures. It is recommended that you find out more about the different types and associated advantages to be had. We can supply a table with the costs and financial benefits. There is no charge. Contact our office.

SAFE+ IS NOW LAUNCHED AS SEMI INDEPENDENT AGENCY

Safeplus has a list of Assessors on their website and it is also on the MBIE one. Currently there over 40 such assessors and they have been given a training course for the purpose of being available to assist businesses with their Health and Safety performance endeavours.

The Assessors will be charging a range of fees to be set between the Consultant and the Business involved in the assessment. The Assessments are likely to take about one day or longer and will drill down through several levels of the 3 matters to be tested thoroughly.

An information guide is available for the purpose of training managers and staff. <https://worksafe.govt.nz/about-us/who-we-are/our-priorities/safeplus/about-safeplus/> It is believed that the companies that wish to apply for ACC discount will need to complete an online application form and we will provide telephone help for clients.

It is important to remember that the Experience Rating Bonus of up to 50% will not be affected in any way. It is believed that the ACC discount will be much the same as in previous years vis 10% for small sites and up to 20% for medium and large sites.

2.

UPDATES AND CHANGES TO REGULATIONS HSAW ACT 2015

Firstly, there is an updated set of regulations to revoke many of the HSE Regulations set in 1995. The amended set for 2017 is found as follows. Refer to Worksafe NZ website.

<http://www.legislation.govt.nz/regulation/public/1995/0167/latest/DLM202257.html#DLM203110>

HSAW (General Risk and Workplace Management) Regulations 2016 are found at the following address: They are effective in December 2017.

<http://www.legislation.govt.nz/regulation/public/2016/0013/latest/DLM6727530.html#DLM6727519>

The HSAW (Asbestos) Regulations also are updated and now effective from December 2017. The link is provided.

<http://www.legislation.govt.nz/regulation/public/2016/0015/19.0/DLM6729706.html>

The HSAW (Hazardous Substances) Regulations 2017 are effective in December 2017 and are to be found as the following link.

<http://www.legislation.govt.nz/regulation/public/2017/0131/latest/DLM7309401.html>

HSAW (Mining Operations and Quarrying Operations) Regulations 2017 are updated and reprinted. The link is herewith.

<http://www.legislation.govt.nz/regulation/public/2016/0017/latest/DLM6732829.html>

Arising from the Hazardous Substances Regulations it appears that the Officers of the Environmental Protection Agency EPA are transferred. The following is promulgated as Worksafe NZ Amendment Act 2015 Commencement Order 2016.

<http://www.legislation.govt.nz/regulation/public/2016/0012/10.0/DLM6727446.html#d56e150>

There is also HSAW (Infringement Offences and Fees) Regulations 2015 effective December 2017. The link is provided.

<http://www.legislation.govt.nz/regulation/public/2016/0030/latest/whole.html>

The HSAW Act 2015 also now has regulations for Petroleum Exploration and Extraction 2016. The link is as follows:

<http://www.legislation.govt.nz/regulation/public/2016/0018/latest/DLM6728801.html#DLM6728628>

HSAW (Adventure Activities) Regulations 2016 are also promulgated and effective and the link is herewith:

<http://www.legislation.govt.nz/regulation/public/2016/0019/latest/DLM6725703.html>

The HSAW (Major Hazard Facilities) Regulations 2016 have also been issued and updated and the link is as follows:

<http://www.legislation.govt.nz/regulation/public/2016/0014/latest/DLM6949344.html>

The HSAW (Worker Engagement, Participation and Representation) Regulations 2016 are found at the following link.

<http://www.legislation.govt.nz/regulation/public/2016/0016/latest/DLM6314002.html>

3.

HEALTH & SAFETY AT WORK (HAZARDOUS SUBSTANCES) REGULATIONS 2017 – REVIEW SITE REGISTERS, SIGNS, TRAINING NEEDS, FIRE EQUIPMENT & EMERGENCY PLANS

It is time to review your previous site register and complete the forms required to meet the new laws. The regulations can be found at the following link MBIE Worksafe NZ.

<http://www.legislation.govt.nz/regulation/public/2017/0131/latest/DLM7309401.html>

The first thing to do is to complete a review of the HSNO substances on site. You need to find your present register or inventory that is at the end of your set of site audit forms.

<https://www.hazardoussubstances.govt.nz/media/1053/workbook.pdf>

The second thing to review is your signage as it is now essential to have signs that comply with the new regulations. A large public sign will be required for most sites and small signs for the individual containers.

The third thing to check is that you have Safety Data sheets for every type of chemical or HSNO that you purchase. Every supplier of chemicals or substances is required by law to provide you with a set of Safety Data sheets and you must put them into a folder. You can get a book from Standards NZ called HB76 guide for about \$50.

Fourthly clause 5.7 the PCBU must prepare a formal emergency response plan to comply with the Regulations. The PCBU must be able to prove that it completes an evacuation procedure on a regular basis and this is not just for the Fire Regulations it is now for HSAW Regulations also. It is therefore important to get Fire Wardens trained as if you don't do this you will pay twice the standard amount for annual insurances for material damage.

Fifthly clauses 4.5 and 4.6 training and supervision of workers. The PCBU is obligated to identify staff training needs for all substances and the training must comply with both 2016 and 2017 sets of regulations.

Sixthly, clause 5.3 the PCBU must provide extinguishers for all stores of hazardous substances and the number is set down in schedule 4. In plain language a small quantity requires 1 extinguisher and then it is 2 or more depending on the types and volumes.

Finally, if you have an array of hazardous goods then it would be important to purchase an Emergency Guide from Standards New Zealand, Private Bag 2439, Wellington 6020, by **reference SAA/SNZ HB76:2010**. The Emergency Response Guide should be held with your Safety Data sheets. The Guides are about \$91 plus GST to purchase. You can as an alternative download the OSHA version from USA online.

